



THE UNITED REPUBLIC OF TANZANIA  
MINISTRY OF FINANCE AND PLANNING



GOVERNMENT PROCUREMENT SERVICES AGENCY  
(GPSA)

GPSA INTEGRATED MANAGEMENT INFORMATION  
SYSTEM

CFA: REGISTRATION FORM

Procurement Entity Registration Details		
1.	Institution Name:	
2.	Acronym: <i>(if any)</i>	
3.	TIN Number:	
4.	Email:	
5.	Telephone Number:	
6.	Fax:	
7.	P.O. BOX	
8.	Physical Address: (Location/Street)	
9.	Website:	
10.	Category:	<b>Tick Appropriate</b>
	Registered CFA	
	<b>Other Specify</b>	

To be filled, signed and stamped by the Director or Officer In charge

**Name of Officer:** .....

**Signature:** .....

**Date:** .....



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**USER REGISTRATION FORM**

<b>Part I: User Registration Details</b>		
1	First Name:	
2.	Middle Name	
3.	Last Name:	
4.	Mobile Number:	
5.	Email:	
6.	ID Number:	
<b>Part II: Requested Role:</b> (Tick (✓) appropriate role)		
i. CLEARING AND FORWARDING OFFICER Role (.....)		
<b>Part III: Requested Action:</b> (Tick (✓) appropriate role)		
<b>Requested Action:</b> Create New User (...) Blocking Existing User (...) Modify Existing User (...)		

**Applicant Name:** .....

**Signature:** .....

**Date:** .....

To be authorized and stamped by the Director or Officer In charge

**Authorizer Name:** .....

**Signature:** .....

**Date:** .....